



CONFIDENTIAL
TOWN OF SELMA
 FINANCE DEPARTMENT
 100 N. RAIFORD STREET
 SELMA, NC 27576
 919-965-9841, ext 1010
financedirector@selma-nc.com

OCCUPANCY AND TOURISM DEVELOPMENT TAX

(TO BE FILED WITHIN 20 DAYS FROM THE CLOSE OF EACH MONTH)

For the Month of _____, 20_____

TRADE NAME UNDER WHICH BUSINESS IS OPERATED			
NAME OF OWNER			PHONE NUMBER
STREET ADDRESS	CITY	STATE	ZIP CODE
MAILING ADDRESS	CITY	STATE	ZIP CODE
SOCIAL SECURITY OR FEDERAL ID NO.		MUNICIPALITY	<input type="checkbox"/> COUNTY ONLY

COMPUTATION OF OCCUPANCY TAX	SALES	
1. Gross Retail Receipts (Excluding Sales Tax)	\$	
2. Less: Non-occupancy Related Receipts	\$	
3. Less: Occupancy Receipts Not Subject to Sales Tax	\$	
4. Less: Occupancy Receipts After 90th Consecutive Day	\$	
5. Less: Credits on Previously Charged Exempt Receipts	\$	
6. Net Retail Receipts	\$	
7. TOTAL OCCUPANCY TAX DUE (2% OF LINE 6)	\$	
8. Failure to File Penalty (5% of tax due/month – 25% max)	\$	
9. Failure to Pay Penalty (10% of tax due)	\$	
10. TOTAL AMOUNT REMITTED	\$	

Certification: This is to certify that this report, including all statements and schedules attached hereto, has been examined by me, and is, to the best of my knowledge and belief, a true and complete report made in good faith covering the month named above and that same is in accordance with the records of the reporting taxpayer.

Print Name of Agent, Individual, or Partner

Signature