



Town of Selma
 Planning & Economic Development
 114 N. Raiford St.
 Selma, NC 27576
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 F: 919-965-4637
 www.selma-nc.com

CERTIFICATE OF ZONING COMPLIANCE

Pursuant to Section 17-608 of the Selma Unified Development Code, once a development approval has been issued and the appropriate work completed, the applicant shall apply for a Certificate of Zoning Compliance. Staff will inspect the site. If the project has been completed and built according to the approved plans and permits, the Certificate will be issued and Johnston County can issue the Certificate of Occupancy.

A Certificate of Zoning Compliance only demonstrates compliance with the Town of Selma Zoning Ordinance and does not imply compliance with the NC Building Code, Fire Code, NCDOT, or any other applicable agencies. It is the applicant's obligation to seek the appropriate permits.

FEE: \$50.00 *Fees are due at the time of submittal and may not be refunded.

APPLICANT INFORMATION

Owner's Consent Form is required if applicant is not the property owner.

Applicant Name: _____

Contact Person: _____

Mailing Address: _____

Phone Number: _____ Email: _____

Property Owner (if different than applicant):

Name: _____

Mailing Address: _____

Phone Number: _____

SITE INFORMATION

Development Name: _____

Associated Permit #: _____ Requested Site Inspection Date: _____

APPLICANT SIGNATURE

I, the undersigned, to hereby make application and petition to the Planning Department of the Town of Selma to approve the subject Certificate of Zoning Compliance. I certify that I have full legal right to request such action and that the statements or information made in any paper or plans submitted herewith are true and correct to the best of my knowledge. I understand this application, related material, and all attachments become official records of the Town of Selma, and will not be returned.

 Print Name

 Signature of Applicant

 Date

Completed by Staff:

Date Received: _____ Amount Paid: _____ Permit #: _____

STAFF ANALYSIS (completed by staff)

Zoning District: _____ City Limits Extraterritorial Jurisdiction

Lot Size: _____

Associated Project Approval Project #(s): _____

Special Flood Hazard Area or Water Supply Watershed Permit issued? Yes No

If yes, permit #s: _____

Date Inspected: _____

Comments:
