



Selma Event Application

Vendor/Food Truck Application (please PRINT legibly)

Vendor/Business Name: _____ Contact Person: _____

Contact Person Date of Birth: ____ / ____ / ____ (for registration purposes only)

Address: _____ City/State/Zip: _____

Phone: _____

Email Address: _____

NC Taxpayer ID number _____

List major items for sale.

1. _____
2. _____
3. _____

RULES & REGULATIONS FOR ALL VENDORS

1. **Only those individuals who fill out a complete application, pay the appropriate fee and receive approval from the Selma Parks and Recreation Department will be permitted to display and sell.**
2. Spaces are provided for the exclusive use of the applicant and only for the activity approved by the Selma Parks and Recreation Department. Spaces will be allotted on a first-come first-served basis. We offer no guarantee that one vendor will have a monopoly on a specific item offered for sale.
3. Booth spaces for vendors will be 10' x 10'. Space for food trucks will be 15 feet in length X 10 feet wide. All booth structures must be within the confines of the allotted space. No tables, chairs, electrical cords, water hoses, etc. will be provided. Exhibitors shall position booths so that they will not interfere or obstruct the view of other booths. Spaces will be assigned to contribute to the overall concept of the festival or event.
4. No alcoholic beverages are permitted on town property.
5. Selma events are sponsored by the Selma Parks and Recreation Department and Town of Selma.
6. Exhibitors are responsible for setting up their own booths.
7. Booths must be manned during the operating hours of the festival or event.
8. All booths are expected to be attractive and in good taste.
9. Please keep trash in proper receptacles
10. All vendors are responsible for reporting their own taxes.
11. No refunds are given for inclement weather. Individual refunds vary with each festival/event, but typically, the cut-off for refunds is 45 days prior to the event/festival.
12. The Selma Parks and Recreation Department and the Town of Selma are not liable for any damages, injury, or loss to any person or goods from any cause whatsoever. The Selma Parks and Recreation Department or the Town of Selma is not

responsible for any claims for damage, injury or loss arising out of or in connection with the use of space or grounds in this festival/event.

13. Final paperwork for each individual event / festival will be available 60 days prior to said event. If you do not receive your packet of rules and regulations for the upcoming event, please call Selma Parks and Recreation at 919-975-1411

Make check or money order payable to Selma Parks and Recreation and remit along with this completed and signed form to:

Selma Parks and Recreation, 112 E. Anderson Street, Selma, NC 27576

<u>Event</u>	<u>Fees:</u>	<u>Total Due</u>
Dementia Alliance Walk	\$30.00 x _____ Quantity=	\$_____
JoCo Latino Festival	\$50.00 x _____ Quantity =	\$_____
All-American Festival	\$25.00 x _____ Quantity =	\$_____
Trunk or Treat food vendors only) P	_____FREE (This is for businesses to pass out candy out of their trunk)	
RailRoad Days Chew Chew Food Truck Rodeo	\$50.00 x _____ Quantity =	\$_____ (food vendors only)
RailRoad Days Festival P	\$200.00 x _____ Quantity =	\$_____ (food vendor price)
RailRoad Days Festival P	\$175.00 x _____ Quantity =	\$_____ (vendor price)

** Price for RRDays is reflective of the early bird discount. There is additional \$50 reduction for multi-day registration for food trucks/vendors.

<u>Power hook-up charge (per event listed with "P")</u>	\$20.00 x _____ Quantity =	\$_____
<u>Fire Inspection Fee (per event)</u>	\$10.00 x _____ Quantity =	\$_____
(There will be \$30.00 service charge for any returned check.)	Grand Total	\$_____

What side of your truck is the serving window? (circle all that apply) Drivers Passengers Rear

By signing this form, I verify that I understand each individual festival / event will have its own set of rules and regulations that will be provided to me at least 60 days prior to said festival / event date and that I will need to acknowledge receipt of those when given to me.

I further understand there are NO REFUNDS due to inclement weather and that each event / festival has its own set of refund deadlines that are outlined in the individual event / festival rules and regulations paperwork.

Signature

Date