



ARTICLE XX
PUBLIC SERVICES DEPARTMENT - MAINTENANCE, GARAGE, WAREHOUSE AND SHOP SAFETY
RULES AND PROCEDURES

The following rules and regulations pertain to all of the Town of Selma employees working in the Public Works maintenance facility, garage, warehouse, and shop, in addition to all other Town Safety rules and procedures:

- 1) A protective cage will be used when changing or filling split rim tires.
- 2) An exhaust ventilation system will be installed in areas designated for vehicular repair and used when a vehicle engine is operated for more than 60 seconds.
- 3) A designated area with a "NO SMOKING" sign and clear of all spark-producing devices will be used for charging automotive-type batteries.
- 4) Safety lights will be used for drop cords while working under vehicles.
- 5) All welders will be properly grounded, located in a dry area, and equipped with properly insulated terminals.
- 6) Safety devices will be used to prevent the dump beds and bodies falling while maintenance is being performed.
- 7) Safety devices will be used when working on hydraulic cylinders while under pressure (i.e., backhoes, loaders, etc.).
- 8) All items or materials will be stacked in a safe manner.
- 9) Personal protection equipment will be worn by employees whose job function has been identified as needing such equipment.

Policy adopted by Selma Town Council

Effective Date: August 10, 2021

As of August 10, 2021, this policy replaces and supersedes any previous policies, or unwritten policies or practices covering the same subject.