

MAYOR
Byron James McAllister

MAYOR PRO-TEM
Joe Scarboro

COUNCILMEMBERS
Amy West Whitley
Susan Parrish Watson
William Overby



**INTERIM
TOWN MANAGER**
Phillip McDaniel

TOWN CLERK
Dalton Larsen-Batten

TOWN ATTORNEY
Alan "Chip" Hewett

2024-029-O: AN ORDINANCE TO CHAPTER TWO OF THE CODE OF ORDINANCES OF THE TOWN OF SELMA

WHEREAS, The Town of Selma Administration has initiated text amendments to the Bylaws for all Advisory Boards to establish a regular procedure for rescheduling meetings, establish regular meeting schedules, and streamline the process for coordinating these public meetings; and

WHEREAS, Town Staff understands the logistical issues related to rescheduling meetings due to Holiday's and other items dictating office closures; and

WHEREAS, The Appearance Commission, Board of Adjustment, Planning Board, Recreation Advisory Board, and the Tourism Advisory Board all unanimously voted to recommend these changes to Council,

NOW, THEREFORE, BE IT ORDAINED THAT

Sec. 1. The Code of the Town of Selma is hereby amended to read:

Chapter 2 – Administration. - Article II. – Boards and Commissions

Sec. 2-28. - Meetings of the Planning Board-

a) Regular meetings of the planning board shall be held at 6:00pm on the fourth Monday of each month and shall be held in the Jernigan Building. The planning board shall meet frequently enough so that it can act in conformity with Section 17-1405, "Applications to be Processed Expeditiously." *If a scheduled meeting falls on a Holiday where Town offices are closed, the meeting shall automatically be rescheduled to the following week.*

Sec. 2-32. – Board of Adjustment composition and membership-

a) The Board of Adjustment shall consist of ~~the~~ five (5) members; *and three (3) alternates.*

- 1) Four (4) members appointed by the Town Council shall reside within the town.
- 2) One (1) member appointed by the Johnston County Board of Commissioners, shall reside in the town's extraterritorial jurisdiction. If, despite good faith efforts, enough residents of the extraterritorial jurisdiction cannot be found to fill the seat reserved for residents of that area, then the Johnston County Board of Commissioners may appoint another resident of the county (including a resident of the Town) to fill this seat. If the Johnston County Board of Commissioners fails to make this appointment within ninety (90) days of receiving a resolution from the Selma Town Council requesting that it be made, the Town Council may make this appointment.

- 3) Two (2) alternate members appointed by the Town Council shall reside in the town.
 - 4) One (1) alternate member appointed by the Johnston County Board of Commissioners shall reside in the town's ETJ.
- b) An alternate member shall be called upon by the Town Clerk to participate in an individual case in the place of a member who has a conflict and is ineligible to participate in that case to ensure applications are processed expeditiously in accordance with Section 17-1405. Assignments shall be rotated between the alternate members except that the alternate appointed from the ETJ shall be called first when the regular member from the ETJ is unavailable.

Sec. 2-33. – Meetings of the Board of Adjustment-

Regular meetings of the Board of Adjustment shall be held at 6:00pm on the third Thursday of February, May, August, and November. Board of Adjustment meetings shall be held in the Jernigan Building. The Board of Adjustment shall meet frequently enough so that it can act in conformity with Section 17-1405, "Applications to be Processed Expeditiously." If a scheduled meeting falls on a Holiday where Town offices are closed, the meeting shall automatically be rescheduled to the following Thursday.

Sec. 2-43. - Meetings of the Appearance Commission-

- b) Regular meetings of the Appearance Commission shall be held at 6:00pm on the third Monday of each month and shall be held in the Jernigan Building. If a scheduled meeting falls on a Holiday where Town offices are closed, the meeting shall automatically be rescheduled to the following Wednesday.

Sec. 2-48. - Meetings of the Recreation Advisory Board-

- c) Regular meetings of the Recreation Advisory Board shall be held at 6:00pm on the third Tuesday of each month and shall be held in the Jernigan Building. If a scheduled meeting falls on a Holiday where Town offices are closed, the meeting shall automatically be rescheduled to the following Tuesday.

Sec. 2-52. – Tourism Advisory Board composition and membership

- e) Advisory Board members shall be appointed for a three (3)-year term, but a member may continue to serve until their successor has been appointed. Members may reapply for a seat on the Tourism Advisory Board at the expiration of a term. ~~The Johnston County Tourism Authority Executive Director's seat is permanent.~~

Sec. 2-53. - Meetings of the Tourism Advisory Board-

- a) Regular meetings of the Tourism Advisory Board shall be held at ~~8:30am~~ 9:00am on the second Thursday of February, May, August, and November. These meetings shall be held in the Jernigan Building. If a scheduled meeting falls on a Holiday where Town offices are closed, the meeting shall automatically be rescheduled to the following Thursday.

Sec. 2-54. - Powers and duties-

- e) The Selma Town Council includes in the ordinance the following powers:
- 4) Authority to act as the Railroad Days Committee.

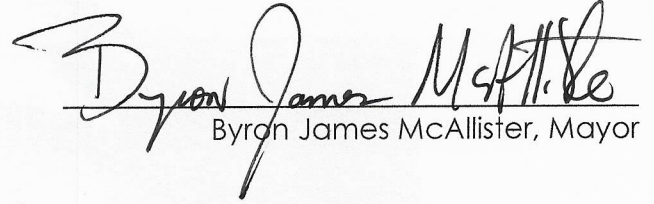
Section 2. The Official Code of the Town of Selma shall now reflect the amendment referenced herein.

Section 3. The Clerk is hereby authorized to insert such amendments into the official Code of Ordinances of the Town of Selma and keep them on file in the Office of the Clerk.


Section 4. This ordinance shall become effective upon adoption.

This the 5th day of September, 2024.




Byron James McAllister, Mayor

ATTEST:


Dalton Larsen-Batten, Town Clerk