BY-LAWS GOVERNING
SELMA RECREATION ADVISORY BOARD

Sec. 2-46. – Recreation Advisory Board.
There is hereby established a Recreation Advisory Board under the authority of G.S. 160D-306

Sec. 2-47. – Recreation Advisory Board composition and membership.

a) There shall be a Recreation Advisory Board consisting of five (5) members.
   1) Four (4) members appointed by the Town Council shall reside within the town.
   2) One (1) member appointed by the Johnston County Board of Commissioners shall reside in the town's extraterritorial jurisdiction. If, despite good faith efforts, enough residents of the extraterritorial jurisdiction cannot be found to fill the seats reserved for residents of that area, then the Johnston County Board of Commissioners may appoint other residents of the county (including residents of the Town) to fill these seats. If the Johnston County Board of Commissioners fails to make these appointment within ninety (90) days of receiving a resolution from the Selma Town Council requesting that they be made, the Town Council may make these appointments.

b) The Recreation Advisory Board shall, by majority vote of its membership, elect one of its members to serve as Chairperson and preside over the board's meetings and one member to serve as Vice-Chairperson, at its first meeting in August of each fiscal year.

   1) A person so designated shall serve in either capacity for a term of one (1) year unless their term of appointment to the board expires sooner. Vacancies in these offices may be filled for the unexpired terms only by majority vote of the board membership.

   2) The Chairperson and Vice-Chairperson shall take part in all deliberations and vote on all issues.

   3) The Chairperson shall set, approve, and make changes to the agenda.

c) All members appointed to the Recreation Advisory Board shall, before entering their duties, qualify by taking an oath of office as required by G.S. 160D-309.

d) Applications for the Recreation Advisory Board will be reviewed by the Recreation Advisory Board and then a recommendation may be provided to the Selma Town Council for the final appointment decision. Final Appointment decision for all applicants is left to the discretion of the Selma Town Council as required by 160D-310.

e) Board members shall be appointed for a three (3)-year term, but a member may continue to serve until their successor has been appointed. Members may reapply for a seat on the Recreation Advisory Board at the expiration of a term.

f) Recreation Advisory Board members serve at the pleasure of the Selma Town Council.

g) The absence of any member from more than 25% of regular meetings in a calendar year without leave except when such absence is made necessary by sickness or other similar cause, ruled as emergency in nature will declare vacant the seat of such member, in which event the vacancy this created shall be filled by the Selma Town Council.

Sec. 2-48. - Meetings of the Recreation Advisory Board.

a) Regular meetings of the Recreation Advisory Board shall be held at 6:00pm on the third Tuesday of February, April, June, August, October, and December. Recreation Advisory Board meetings shall be held in the Jernigan Building. If a scheduled meeting falls on a Holiday where Town offices are closed, the meeting shall automatically be rescheduled to the following Tuesday.

b) The Recreation Advisory Board shall host a meeting with the Selma Town Council in August of each year to discuss current and future goals, objectives, and projects. This meeting shall be held during the regular scheduled Board meeting for the month of August.

c) The Recreation Advisory Board acts in an advisory capacity, and it need not conduct its meetings (or portions of meetings) strictly in accordance with the quasi-judicial procedures set forth in Articles XIV and VI, Part 1 of this chapter. However, it shall conduct its meetings so as to obtain necessary information and to promote the full and free exchange of ideas.

d) Minutes shall be kept of all Board proceedings by a Town of Selma staff member.

e) A Town of Selma staff member shall attend all Recreation Advisory Board meetings as staff liaison to the board.

f) All Board meetings shall be open to the public, and whenever feasible the agenda for each Board meeting shall be made available in advance of the meeting.

Sec. 2-49. - Powers and duties of the Recreation Advisory Board.

a) To initiate, promote, and assist in the implementation of recreation programs in the Town of Selma.

b) To coordinate the activities of individuals, agencies, and organizations, public and private, whose plans, activities, and programs bear upon the recreation department of the Town of Selma.

c) To provide recommendations and guidance in matters of parks and recreation facilities design and location to the Selma Town Council.

d) To provide recommendations and guidance in matters of the Selma library to the Selma Town Council.

e) The Selma Town Council includes in the ordinance the following powers:
    1) To request from the proper officials of any public agency or body, including agencies of the State and its political subdivisions, its plans for public recreation buildings, facilities, or projects to be located within the Town of Selma's planning and development regulation jurisdiction.
    2) To review plans and to make recommendations regarding their suitability to the recreation goals of the Town of Selma. Copies of the recommendations shall be transmitted promptly to the planning or Selma Town Council and to the appropriate agency.
    3) To request from the proper officials of any public agency or body, including agencies of the State and its political subdivisions, any public information related to parks and recreation facilities and activities within the Town of Selma's planning and development regulation jurisdiction.
    4) To review information and to make recommendations regarding its suitability to the recreation goals of the Town of Selma. Copies of the recommendations shall be transmitted promptly to the planning or Selma Town Council and to the appropriate agency.
    5) To formulate and recommend to the Selma Town Council the organization of or participation in recreation events.
    6) To direct the attention of local government officials to needed enforcement of any ordinance that may in any way affect the Town's parks and recreation facilities.
    7) To enter, in the performance of its official duties and at reasonable times, upon public lands and make examinations or surveys.
    8) To advise in the acquisition of lands and structures through gifts, purchase, lease or loan, or by condemnation through eminent domain, and as approved by the Selma Town Council.
    9) To conduct public meetings and hearings, giving reasonable notice to the public thereof.

Sec. 2-50. – Recreation Advisory Board quorum and voting.

a) A quorum for the Recreation Advisory Board shall consist of a majority of the board membership. A quorum is necessary for the board to take official action.

b) All actions of the Recreation Advisory Board shall be taken by majority vote, a quorum being present.

c) A roll call vote shall be taken upon the request of any member.

d) Extraterritorial planning area members may vote on all matters considered by the board, regardless of whether the property affected lies within or without the Town.